

**Lean
Aerospace
Initiative**



LESAT

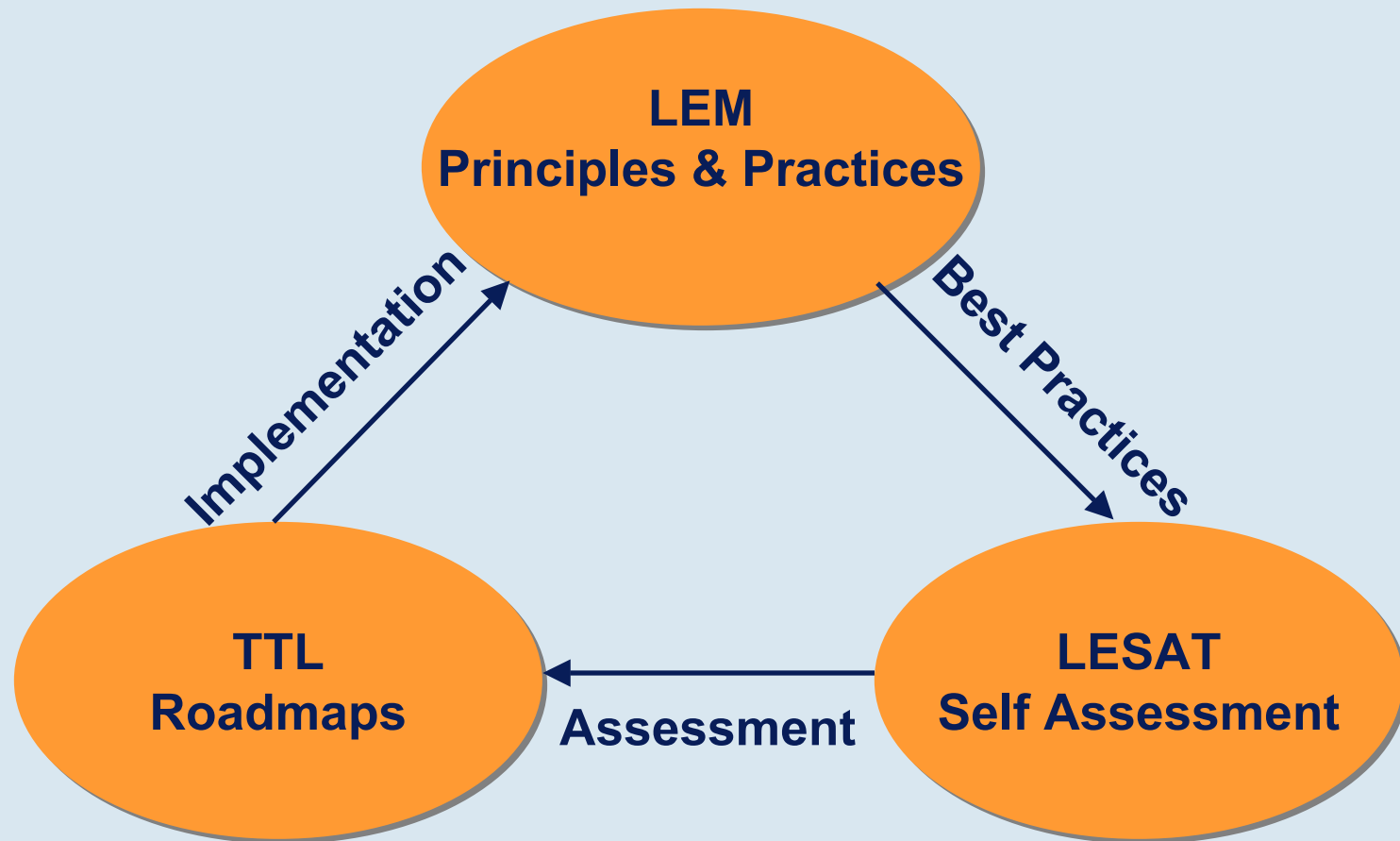
The Lean Enterprise Self Assessment Tool

November 11, 2002

Professor Debbie Nightingale

Research Sponsored By LAI

- **Background**
- **LESAT Development Process**
- **LESAT Architecture and Practices**
- **Assessment Process**
- **LESAT Research Results**





Meta-Principles/Enterprise Principles

Enterprise Level Metrics

Overarching Practices

Identify & Optimize Enterprise Flow

Assure Seamless Information Flow

Optimize Capability & Utilization of People

Make Decisions at Lowest Possible Level

Implement Integrated Product & Process Development

Develop Relationships Based on Mutual Trust & Commitment

Continuously Focus on the Customer

Promote Lean Leadership at all Levels

Maintain Challenge of Existing Processes

Nurture a Learning Environment

Ensure Process Capability and Maturation

Maximize Stability in a Changing Environment

Metrics - Barriers - Interactions

Data Sheets (~225)

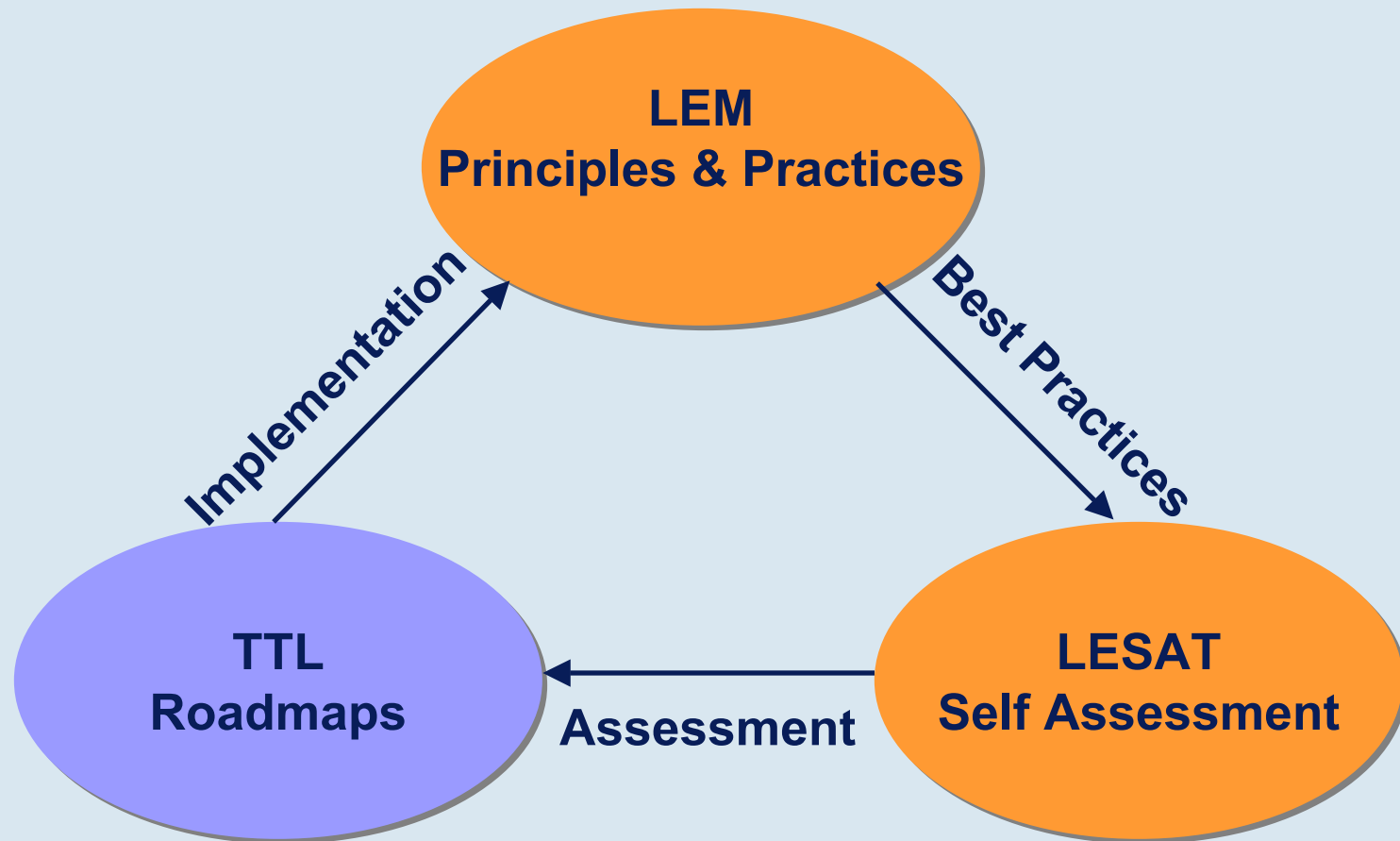
Enabling Practices (~ 60)

Metrics -Data - Barriers - Interactions

Supporting Practices (~300)

Internet Links

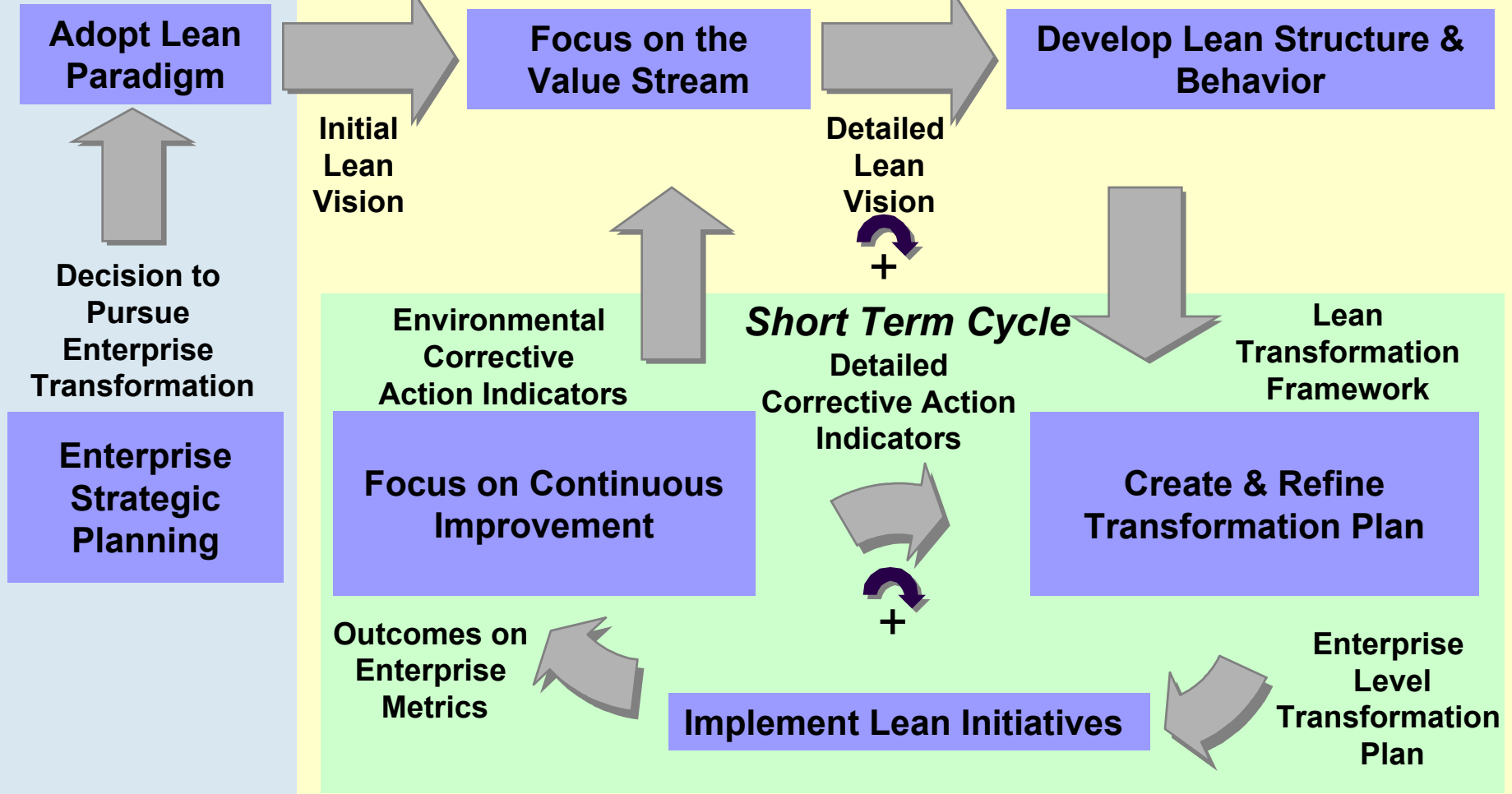
(~600)



Enterprise Transition To Lean (TTL) Roadmap

Entry/Re-entry Cycle

Long Term Cycle



Enterprise Level Roadmap

Entry/Re-entry Cycle

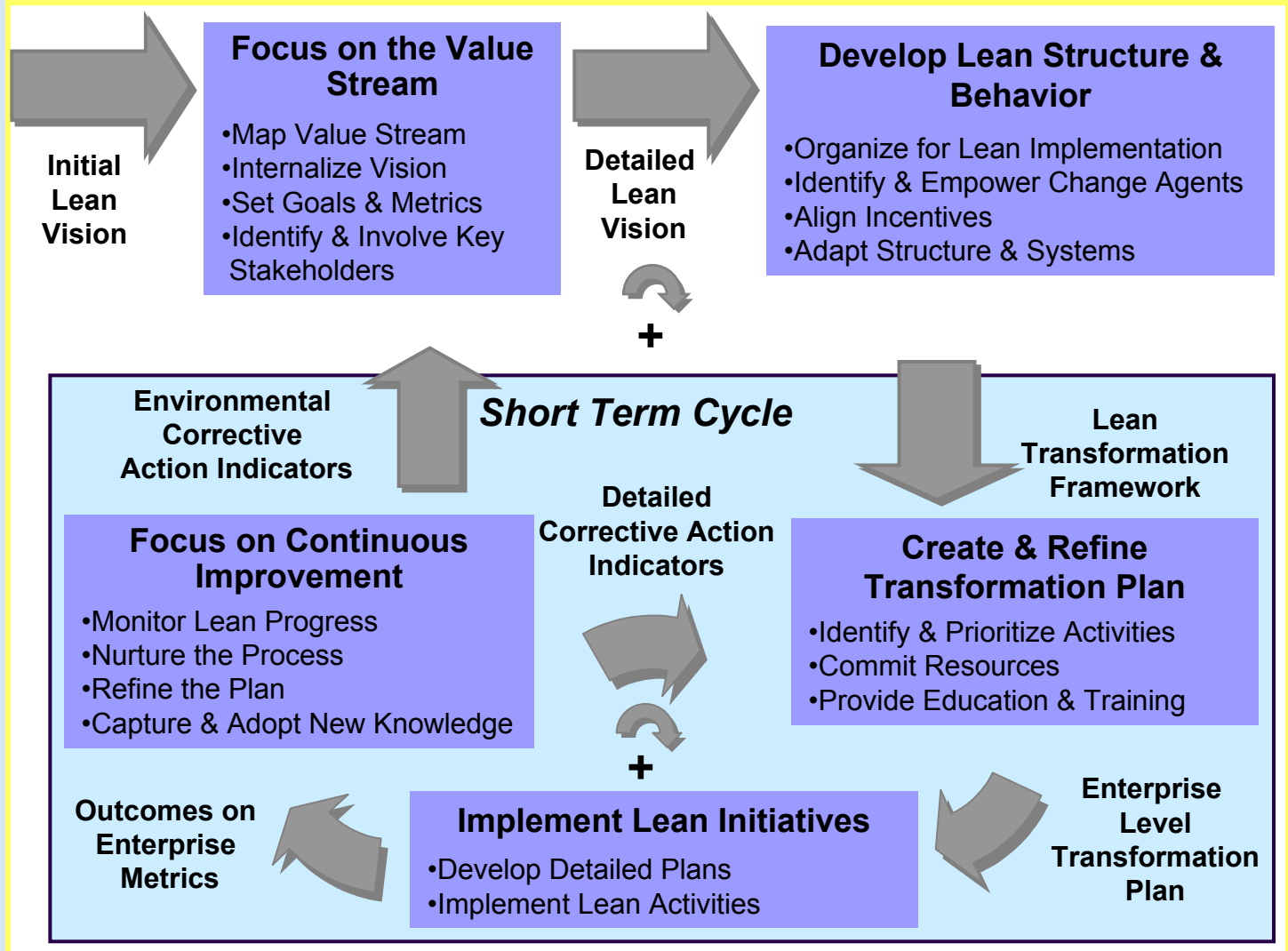
Adopt Lean Paradigm

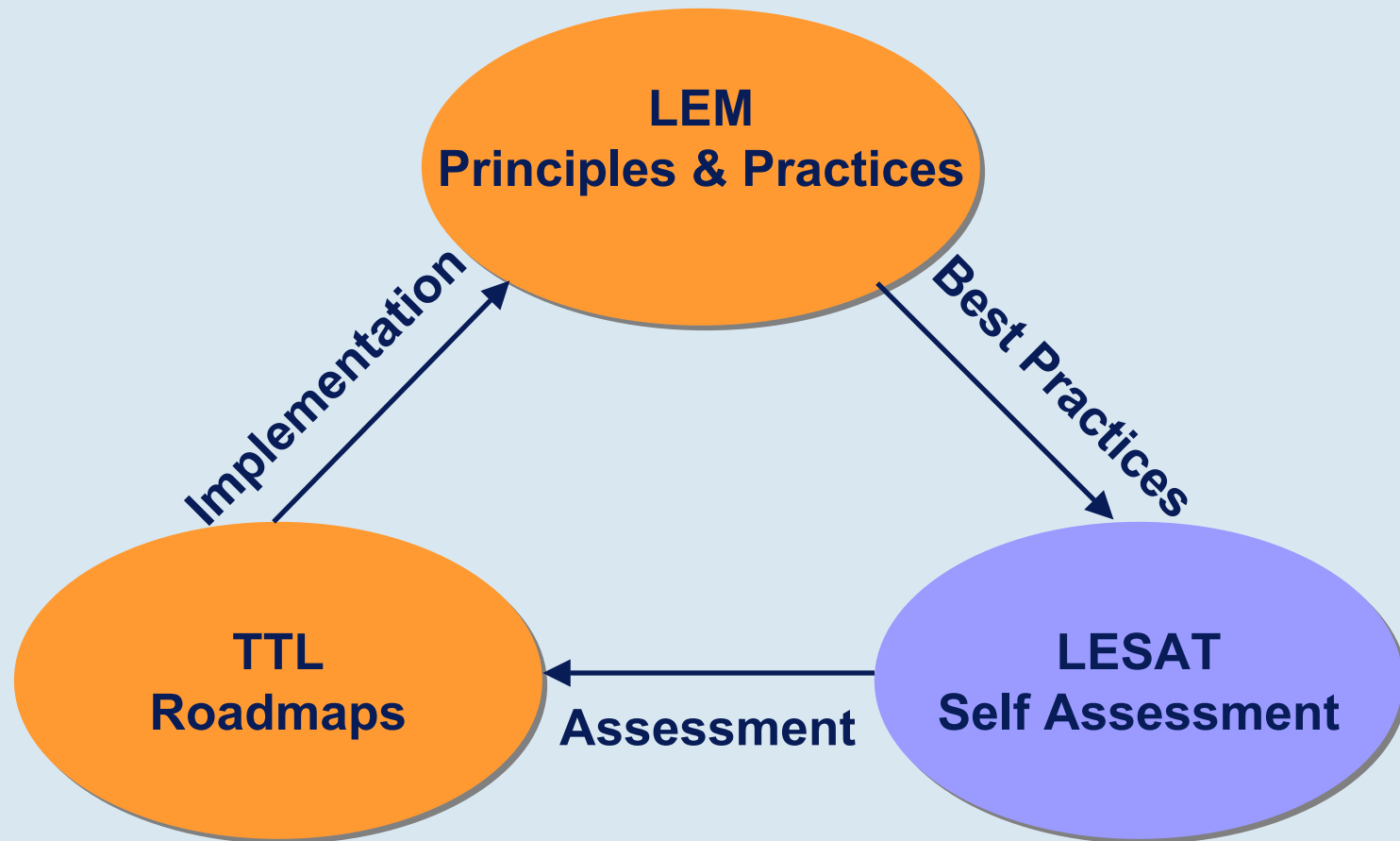
- Build Vision
- Convey Urgency
- Foster Lean Learning
- Make the Commitment
- Obtain Senior Mgmt. Buy-in

Decision to Pursue Enterprise Transformation

Enterprise Strategic Planning

Long Term Cycle





What Is LESAT?

- A tool for self-assessing the present state of “leanness” of an enterprise and its readiness to change
- Comprised of:
 - Capability maturity model for enterprise leadership, life cycle and enabling processes
 - Supporting materials: (Facilitator’s Guide, Glossary, etc.)

How Do I Assess My Progress?

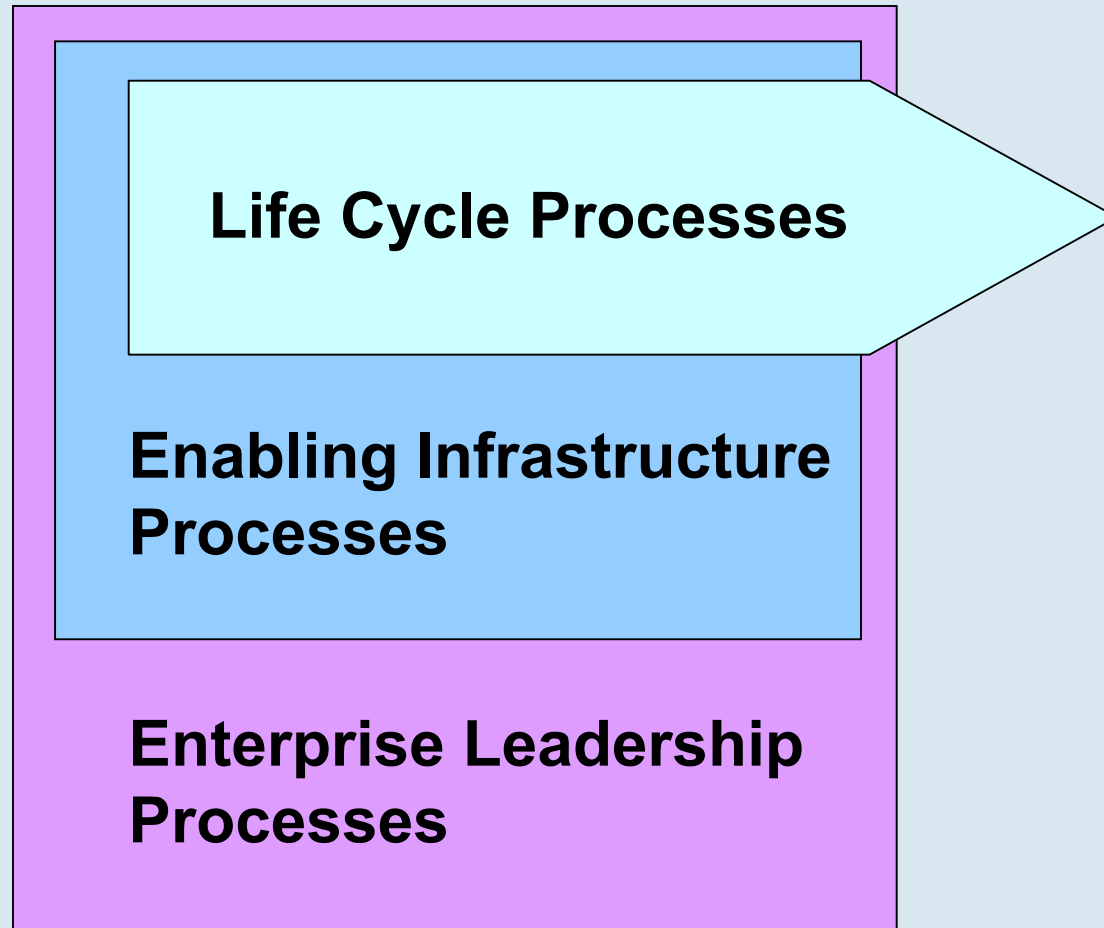
- **Enterprise TTL application highlighted need for assessment tool**
- **Lean Enterprise Self Assessment Tool (LESAT) developed by joint industry / government / MIT team in collaboration with UK LAI**
- **LESAT supports both**
 - **“As-Is” Analysis**
 - AND
 - **“To-Be” Vision**
- **Targeted at Enterprise Leadership Team**

LESAT Tool Requirements

(Survey of LAI Stakeholders)

- **Simple, easy to use by enterprise leadership**
- **Focus on lean attributes**
- **Alignment with business performance planning (goals and results)**
- **Provides guidance for “next steps”**
 - **Gap analysis capability**
- **Ability to accommodate both single and aligned organizations (teaming, partnerships, suppliers) within an enterprise**

Process Architecture View of Lean Enterprise



Lean Enterprise Process Architecture

Life Cycle Processes

- Business Acquisition and Program Management
- Requirements Definition
- Product/Process Development
- Supply Chain Management
- Production
- Distribution and Support

Enabling Infrastructure Processes

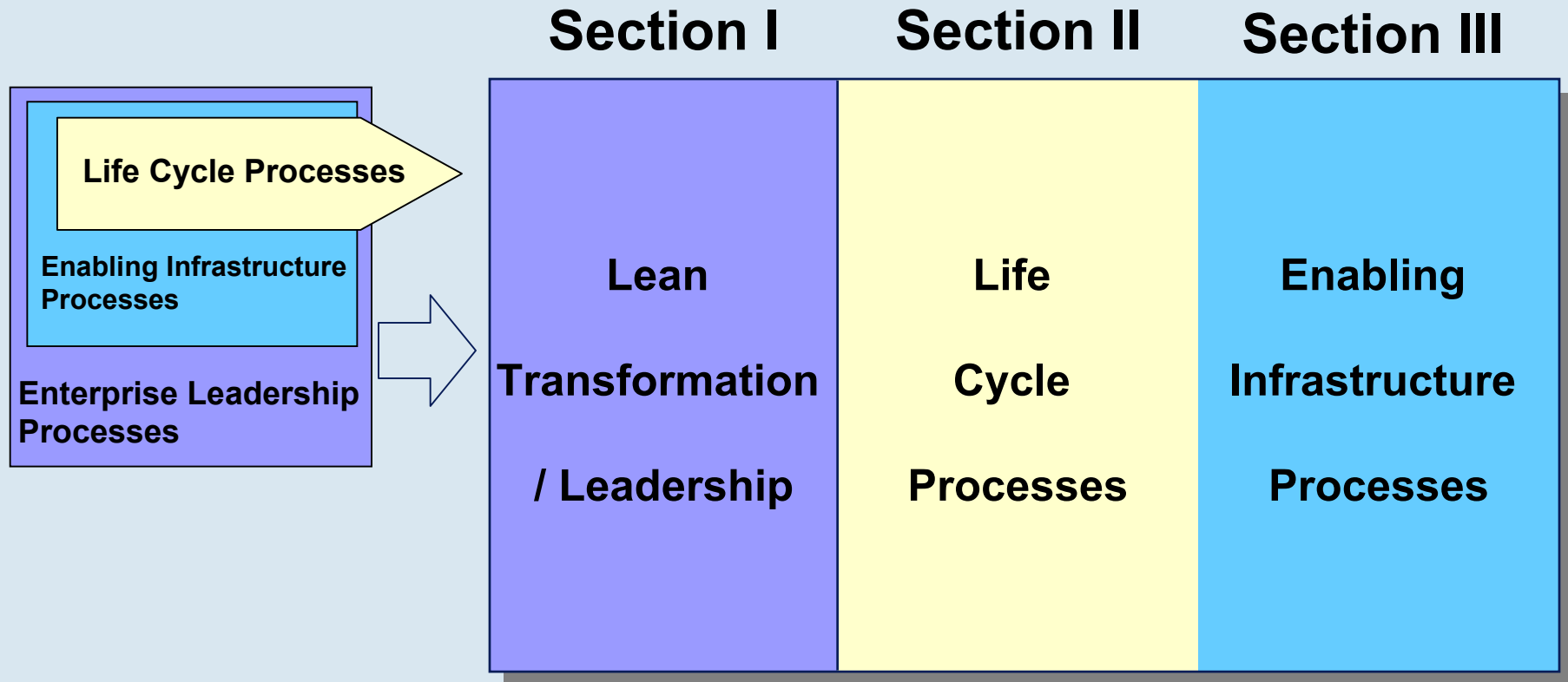
- Finance
- Information Technology
- Human Resources
- Quality Assurance
- Facilities and Services
- Environment, Health and Safety

Enterprise Leadership Processes

- Strategic Planning
- Business Models
- Managing Business Growth
- Strategic Partnering
- Organizational Structure and Integration
- Transformation Management



LESAT Structure is Consistent with Enterprise Architecture



LESAT Maturity Matrix Template

Section, Group # and Group Name: Brief description of this Group number. In Section I, the Group is one of the Primary Activities from the Transition-to-Lean (TTL) Roadmap

Diagnostic Questions

1.0 Generic questions regarding the performance of the enterprise relative to this Group of practices

LP#	Lean Practices	Capability Levels									
		Level 1		Level 2		Level 3		Level 4		Level 5	
	A specific lean practice associated with this Group	Statement describing little awareness of this lean practice								Statement describing world-class behavior for this lean practice	
	Sound bit phrase	C	D	C	D	C	D	C	D	C	D
	Lean Indicators	Outcomes and lean behaviors that an enterprise will exhibit as it proceeds on its Lean transformation									
	Evidence	Supporting data utilized in assessing the current capability level of the Enterprise on this lean practice									
	Opportunities	Inputs to plans of action to leverage opportunities or to move to the desired level of capability									

Capability Maturity Levels

Level 1

Some awareness of this practice; sporadic improvement activities may be underway in a few areas.

Level 2

General awareness; informal approach deployed in a few areas with varying degrees of effectiveness and sustainment.

Level 3

A systematic approach/methodology deployed in varying stages across most areas; facilitated with metrics; good sustainment.

Level 4

On-going refinement and continuous improvement across the enterprise; improvement gains are sustained.

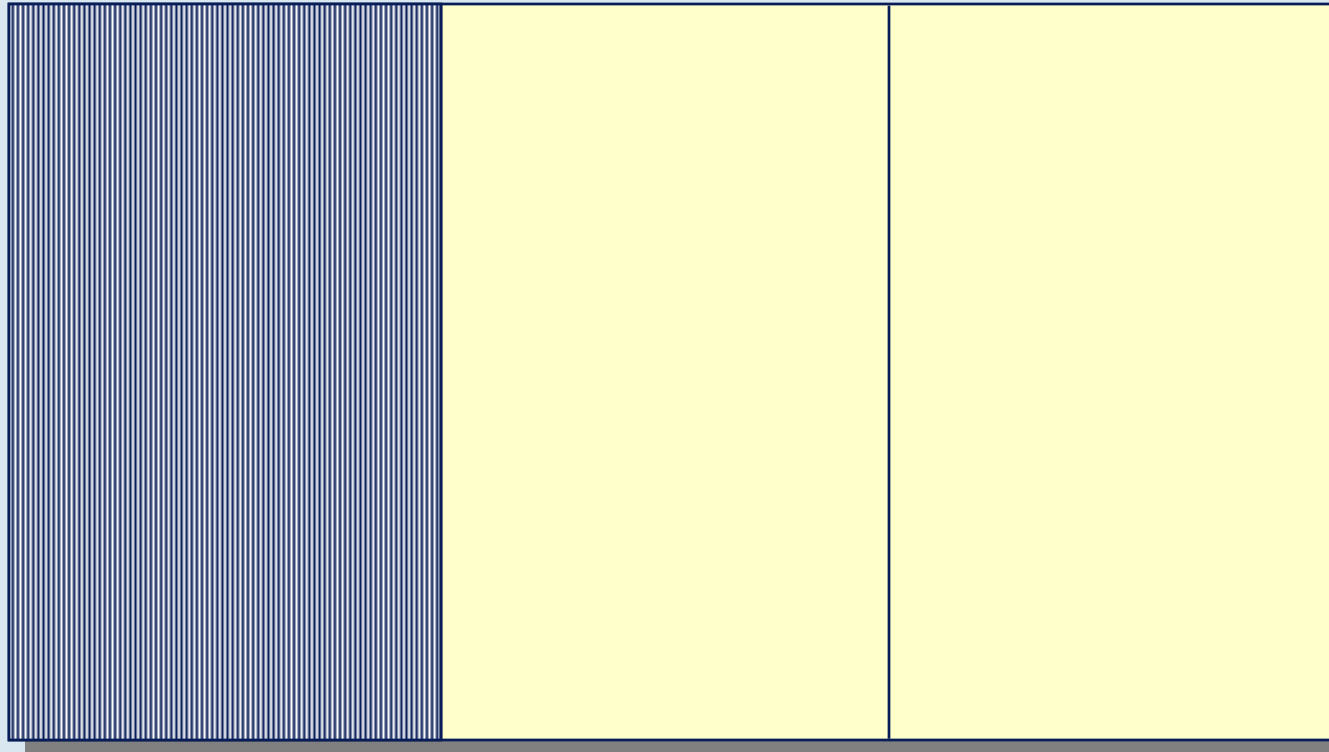
Level 5

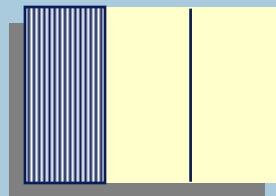
Exceptional, well-defined, innovative approach is fully deployed across the extended enterprise (across internal and external value streams); recognized as best practice.

**Section I
Lean
Transformation
/ Leadership**

**Section II
Life
Cycle
Processes**

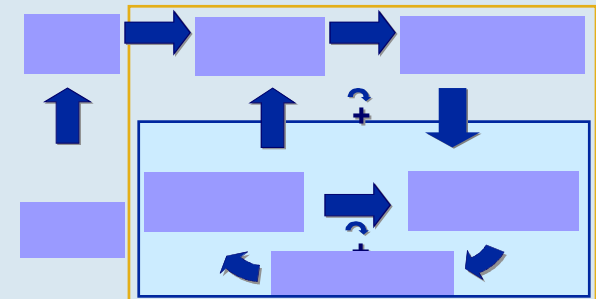
**Section III
Enabling
Infrastructure
Processes**





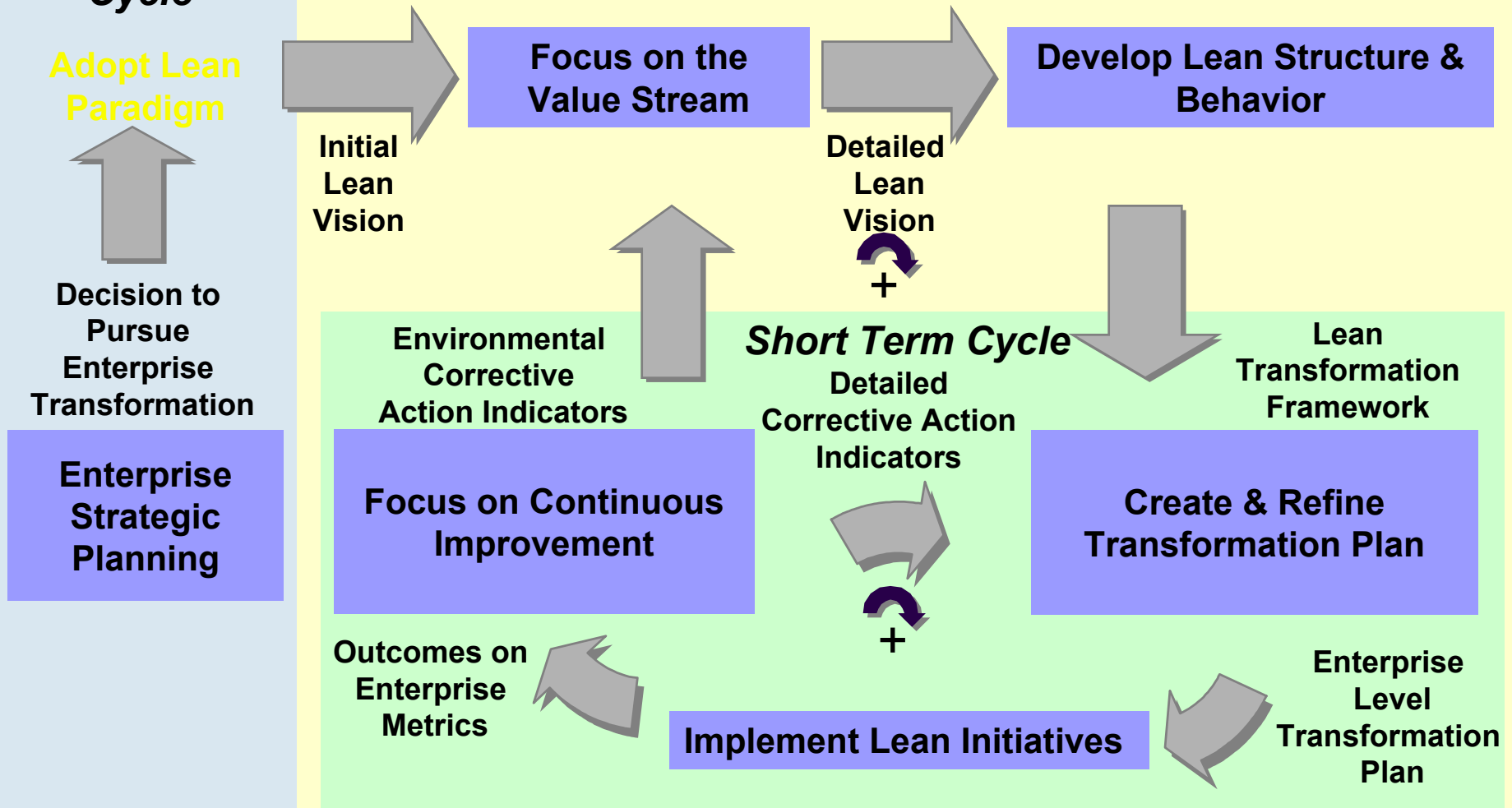
Section I: Lean Transformation/Leadership

- Practices directly linked to enterprise Transition to Lean Model (TTL)
- Assesses the following elements:
 - Strategic integration
 - Leadership and commitment
 - Value stream analysis and balancing
 - Change management
 - Structure and systems
 - Lean transformation planning, execution and monitoring



Entry/Re-entry Cycle

Long Term Cycle



I.B. Adopt Lean Paradigm

I.B. Adopt Lean Paradigm - Transitioning to lean requires a significant modification to the business model of the enterprise. It is imperative that the enterprise leadership understands and buys into the lean paradigm since they will be required to create a vision for doing business, behaving and seeing value in fundamentally different ways.

Diagnostic Questions

1. Do enterprise leaders and senior managers understand the lean paradigm at the enterprise level?
2. Do all senior leaders and management enthusiastically support a transformation to lean?
3. Has a common vision of lean been communicated throughout the enterprise and within the extended enterprise?
4. Has a compelling case been developed for the Lean transformation?

LP#	Lean Practices	Capability Levels												
		Level 1		Level 2		Level 3		Level 4		Level 5				
I.B.3.	Lean Enterprise Vision <i>New mental model of the enterprise</i>	Senior leaders have varying vision of lean, from none to well-defined.	Senior leaders adopt common vision of lean.	Lean vision has been communicated and is understood by most employees.	Common vision of lean is shared by the extended enterprise.	Stakeholders have internalized the lean vision and are an active part of achieving it.	C	D	C	D	C	D	C	D
	Lean Indicators	<ul style="list-style-type: none"> ➤ The role that lean plays in achieving the vision is clearly defined ➤ The vision has been communicated to all levels and has extensive buy-in by most employees. ➤ The vision incorporates a new mental model of how the company would act and behave according to lean principles and practices 												
	Evidence													
	Opportunities													

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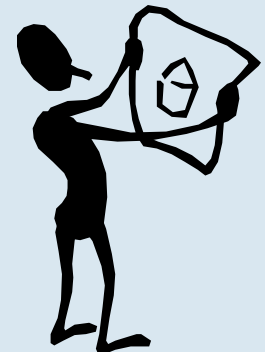
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	Evidence										
	Opportunities										



I.B. Diagnostic Questions

- Do enterprise leader and senior managers understand the lean paradigm at the enterprise level?
- Have all senior managers made a commitment to enthusiastically support a transformation to lean?
- Has a common vision of lean been communicated throughout the enterprise and within the extended enterprise?
- Has a compelling case been developed for the lean transformation?



I.B. Adopt Lean Paradigm

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	Evidence										
	Opportunities										

I.B.3 Lean Enterprise Vision - new mental model of the enterprise

Level 1

Senior leaders have varying visions of lean, from none to well-defined

Level 2

Senior leaders adopt common vision of lean

Level 3

Lean vision has been communicated and is understood by most employees

Level 4

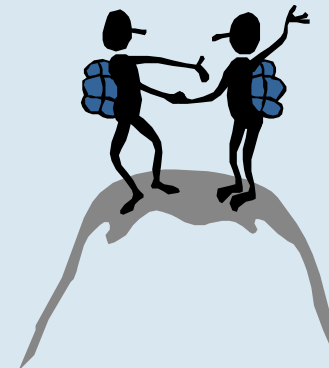
Common vision of lean is shared by the extended enterprise

Level 5

Stakeholders have internalized the lean vision & are an active part of achieving it



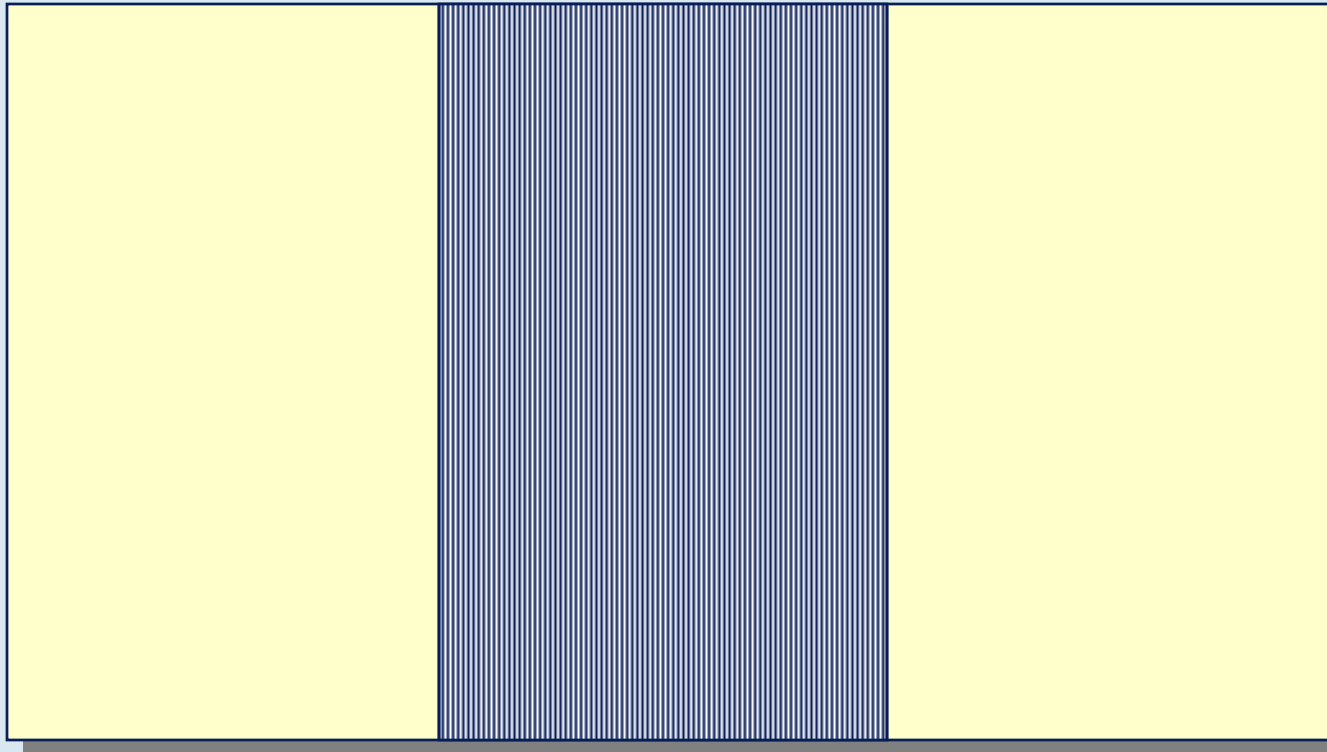
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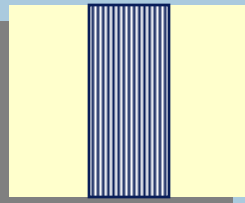


**Section I
Lean
Transformation
/ Leadership**

**Section II
Life
Cycle
Processes**

**Section III
Enabling
Infrastructure
Processes**





Section II: Life Cycle Processes

Assess:

- Enterprise level core processes
 - Acquisition
 - Program Management
 - Requirements Definition
 - Product/Process Development
 - Supply Chain Management
 - Production
 - Distribution and Support
- Key integrative practices

II.C. Develop Product and Process

II. C. Develop Product and Process - Product and process design decisions must be based upon value quantifications and tradeoffs that incorporate inputs from affected stakeholders.

- Diagnostic Questions**
- . Is the product development process formalized and understood?
 - . Are customers and other lifecycle stakeholders regularly involved in product and process development?
 - . Are downstream stakeholder issues in design and development considered and incorporated as early as possible in the process?
 - . Have most of the unnecessary iterations in the development cycle been removed?
 - . Has the development cycle been simplified and aligned to the critical path?
 - . Are products and processes being developed concurrently?

LP#	Lean Practices	Capability Levels									
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II.C.2	<p>Incorporate Downstream Stakeholder Values (Manufacturing, Support, etc.) into Products and Processes</p> <p><i>Understanding downstream stakeholders allows value to flow seamlessly to customer</i></p>	Manufacturing issues are considered late in design.		Manufacturing and assembly issues are considered earlier in projects, but in ad hoc manner. Supplier and cost considerations are limited.		Multi-functional teams include some downstream disciplines and key suppliers.		Priorities of downstream stakeholders are quantified as early as possible in design, and used for process evaluation and improvement.		Downstream stakeholders' values in the extended enterprise are quantified and balanced via tradeoffs, as a continuous part of the process.	
		C	D	C	D	C	D	C	D	C	D
	Lean Indicators (Examples)	<ul style="list-style-type: none"> >There is early consideration and incorporation of downstream stakeholders issues throughout design development >The scope of considerations integrated into designs has been extended to include manufacturing, assembly, serviceability and cost implications >Products are easier to produce and have lower life-cycle costs 									
	Evidence										
	Opportunities										

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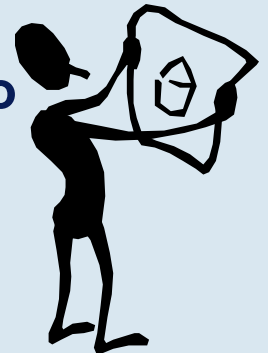
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	Evidence										
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	Evidence										
	Opportunities										



II.C.2 Incorporate *Downstream Stakeholder Values* (Manufacturing, Support, etc.) into Products & Processes - *Understanding downstream stakeholders allows value to flow seamlessly to customer*

Level 1

Manufacturing issues are considered late in design

Level 2

Manufacturing & assembly issues are considered earlier in projects, but in an ad hoc manner. Supplier & cost considerations are limited

Level 3

Multi-functional teams include some downstream disciplines and key suppliers

Level 4

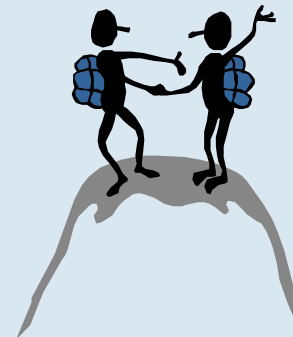
Priorities of downstream stakeholders are quantified as early as possible in design, and used for process evaluation and improvement

Level 5

Downstream stakeholders' values in the extended enterprise are quantified, and balanced via tradeoffs, as a continuous part of the process



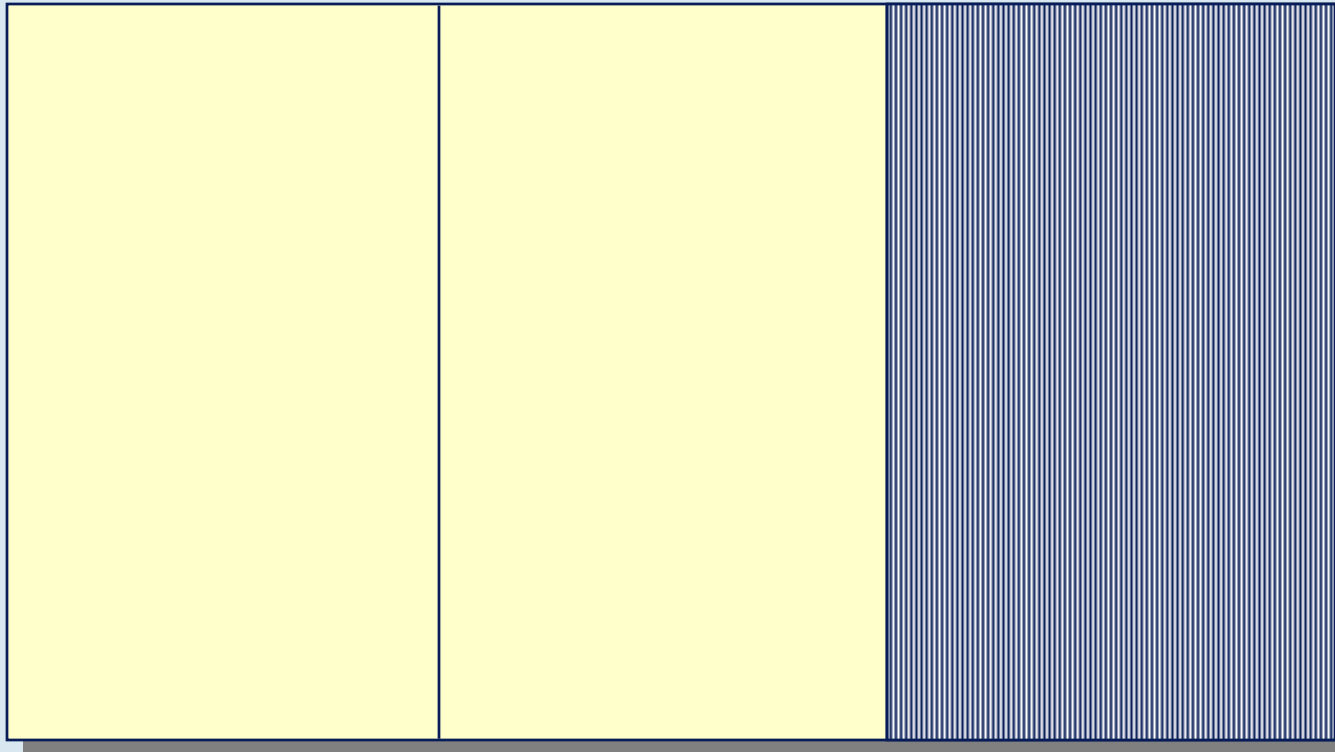
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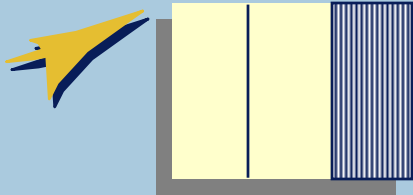


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Section III: Enabling Infrastructure

Lean Organizational Enablers

- **Finance**
- **Information Technology**
- **Human Resources**
- **Environmental Health & Safety**

Lean Process Enablers

- **Standardized processes**
- **Common tools and systems**
- **Variation reduction**

III.A. Lean Organizational Enablers

III.A. Lean Organization Enablers - The support units of an enterprise infrastructure must support the implementation of lean principles, practices and behavior.

- Diagnostic Questions**
- . Do the finance and accounting measures support the implementation of lean?
 - . How well have the financial and accounting systems been integrated with non-financial measures of value creation?
 - . Can stakeholders retrieve financial information as required?
 - . Are human resource practices reviewed to assure that intellectual capital matches process needs?
 - . Are the information technology systems compatible with stakeholder communications and analysis needs?
 - . Do processes created the least amount of environmental hazards practical?

LP#	Lean Practices	Capability Levels				
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III.A.1	Financial System Supports Lean Transformation <i>Lean requires appropriate financial data</i>	Finance system provides basic balance sheet and cost accounting data; there is little awareness and exploration of broader support roles for finance.	Initial efforts are underway to adapt or modify systems to compensate for the inadequacies of the formal financial system.	Finance system is overhauled to provide data and financial information to support and enable a lean transformation at any level.	Financial system scope is expanded to integrate with non-traditional measures of value creation (e.g., intellectual capital, balanced scorecard, etc.).	Financial systems provide seamless information exchange across the extended enterprise, with emphasis on value creation for all stakeholders.
		C D	C D	C D	C D	C D
	Lean Indicators	>Financial measures that conflict with lean activity are no longer used to measure progress and performance. >The financial system handles a balanced set of financial and non-financial measures to assist decision-making. >The financial system has been overhauled to ensure fast and efficient processing of information as required.				
	Evidence					
	Opportunities					

III.A. Lean Organizational Enablers

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Diagnostic Questions

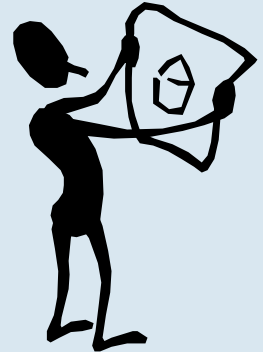
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	Evidence					
	Opportunities					



Section III. Diagnostic Questions

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III.A. Lean Organizational Enablers

III.A. Lean Organization Enablers - The support units of an enterprise infrastructure must support the implementation of lean principles, practices and behavior.

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	Evidence					
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III.A.1 Financial system supports lean transformation -

Lean requires accurate assessment of value stream activities

Level 1

Finance system provides basic balance sheet and cost accounting data; there is little awareness and exploration of broader support roles for finance.

Level 2

Initial efforts are underway to adapt or modify systems to compensate for the inadequacies of the formal financial system.

Level 3

Finance system is overhauled to provide data and financial information to support and enable a lean transformation at any level.

Level 4

Financial system scope is expanded to integrate with non-traditional measures of value creation (e.g., intellectual capital, balanced scorecard, etc.).

Level 5

Financial systems provide seamless information exchange across the extended enterprise, with emphasis on value creation for all stakeholders.

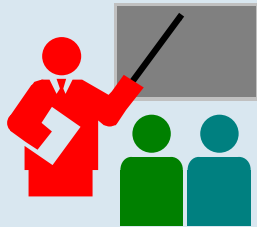


- Financial measures that conflict with lean activity are no longer used to measure progress and performance.
- The financial system handles a balanced set of financial and non-financial measures to assist decision-making.
- The financial system has been overhauled to ensure fast and efficient processing of information as required.
- Financial and performance measurement data can be accessed as needed in user-defined format.
- Financial information can be extrapolated to forecast outcomes.
- System provides up to date information on request and rationalizes information no longer used.



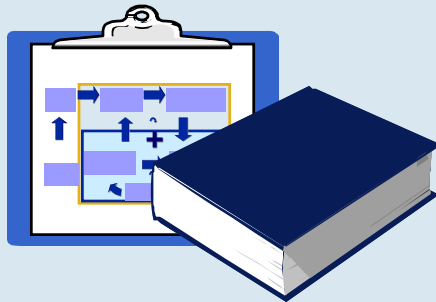
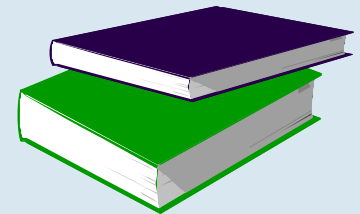


LESAT Supporting Materials



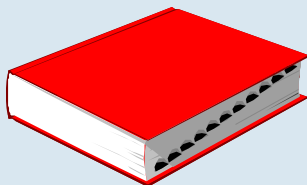
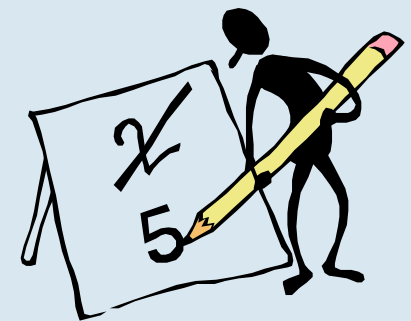
➤ **Introductory Presentation**

➤ **LESAT Matrices & Facilitator's Guide**



➤ **TTL Roadmap & Guide**

➤ **Summary Score Calculator**



➤ **Glossary of Terms**

Suggested Methodology for Employing LESAT



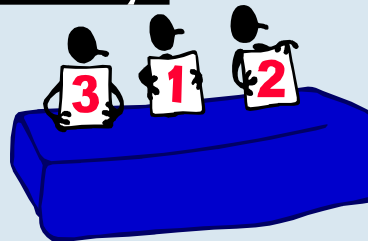
**Step 1: Facilitated meeting to introduce tool.
Enterprise leader champions**



**Step 2: Enterprise leaders and staff conduct
LESAT assessment**



**Step 3: Leadership reconvenes to jointly
determine present maturity level**



**Step 4: Leadership determines
desired level and measures gap**

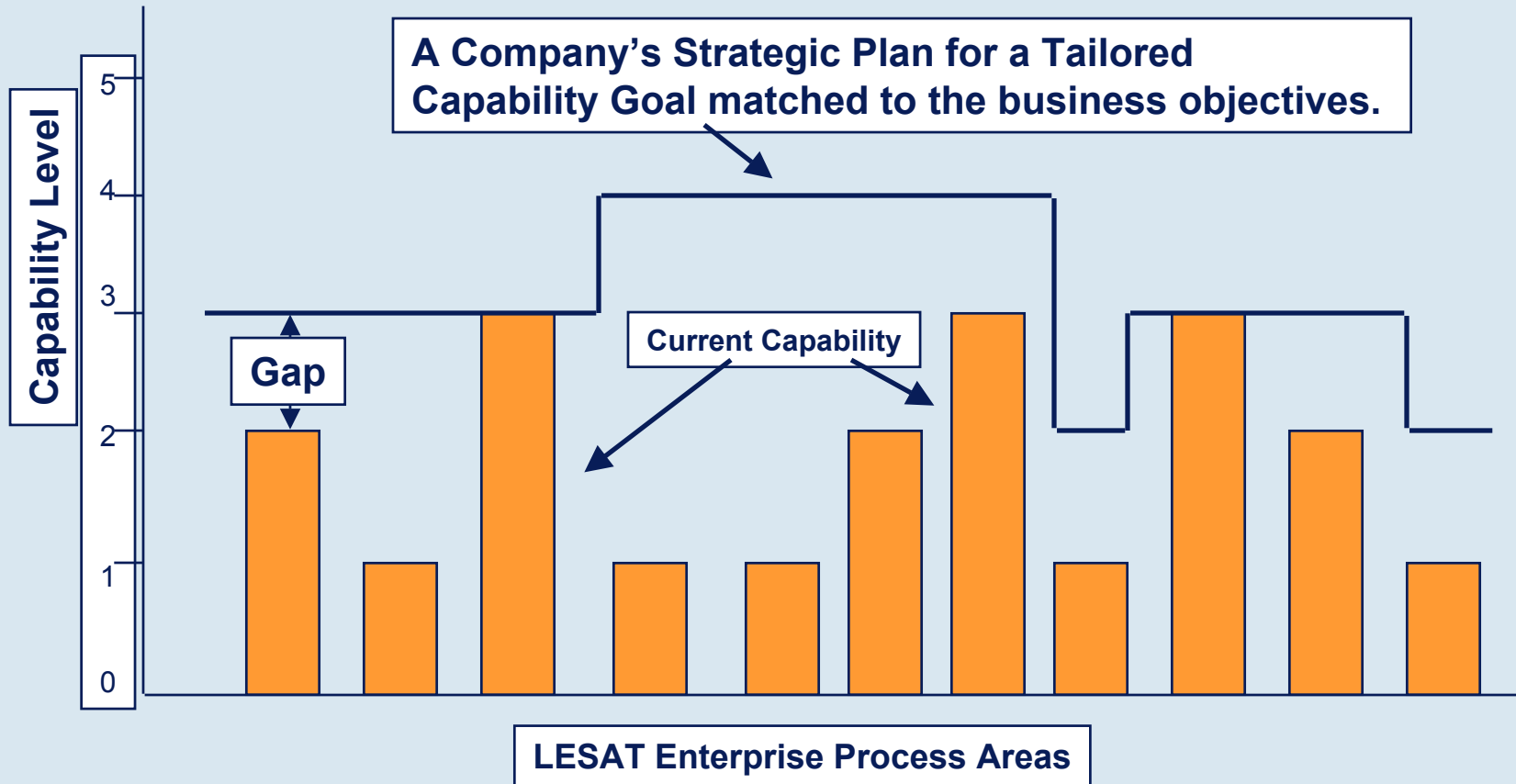


**Step 5: Develop action
plan and prioritize
resources**

Summary Form Example

LESAT Enterprise Self-Assessment Tool (LESAT)				
Section I - Lean Transformation/Leadership				
Process Definition: Develop and deploy lean implementation plans throughout the enterprise leading to (1)- long-term sustainability, (2)- acquiring competitive advantage and (3) satisfaction of stakeholders.				
TTL Link	Lean Practice	Lean Characteristic	Capability Level	
			Current	Desired
I.A. Enterprise Strategic Planning	I.A.1 - Integration of Lean in strategic planning process	Lean impacts growth, profitability and market penetration		
	I.A.2 - Focus on customer value	Customers pull value from enterprise value stream		
	I.A.3 - Leveraging the extended enterprise	Value stream extends from customer through the enterprise to suppliers		
	<i>Average</i>			
I.B. Adopt Lean Paradigm	I.B.1 - Learning and education in “Lean” for enterprise leaders	“Unlearning” the old, learning the new		
	I.B.2 - Senior management commitment	Senior management leading it personally		
	I.B.3 - Lean enterprise vision	New mental model of the enterprise		
	I.B.4 - A sense of urgency	The primary driving force for Lean		
<i>Average</i>				
I.C. Focus on the Value Stream	I.C.1 - Understanding current value stream	How we now deliver value to customers		
	I.C.2 - Enterprise flow	“Single piece flow” of materials and information		
	I.C.3 - Designing future value stream	Value stream to meet the enterprise vision		
	I.C.4 - Performance measures	Performance measures drive enterprise behavior		
<i>Average</i>				
I.D. Develop Lean Structure and Behavior	I.D.1 - Enterprise organizational orientation	Organize to support value delivery		
	I.D.2 - Relationships based on mutual trust	“Win-win” vs. “we-they”		
	I.D.3 - Open and timely communications	Information exchanged when required		
	I.D.4 - Employee empowerment	Decision-making at lowest possible level		
	I.D.5 - Incentive alignment	Reward the behavior you want		
	I.D.6 - Innovation encouragement	From risk aversion to risk rewarding		
	I.D.7 - Lean change agents	The inspiration and drivers of change		
<i>Average</i>				

LESAT Desired Score Can be Tailored for Each Process Area



- **Perform the assessment from a total enterprise perspective, NOT individual functional area**
- **Attempt to assess every practice; leave blank if N/A or if you don't know**
- **Scoring the practices**
 - **Each level assumes that lower level criteria are met**
 - **If between levels, score at the lower level**
- **Note “evidence” for level selected**
- **Identify opportunities to increase maturity level**
- **Seek assistance from company facilitator**

LESAT Overview/Kickoff

Today

Completed assessments
to site coordinator

TBD

Scores compiled and
summarized

TBD

Consolidation/Feedback
Session

TBD

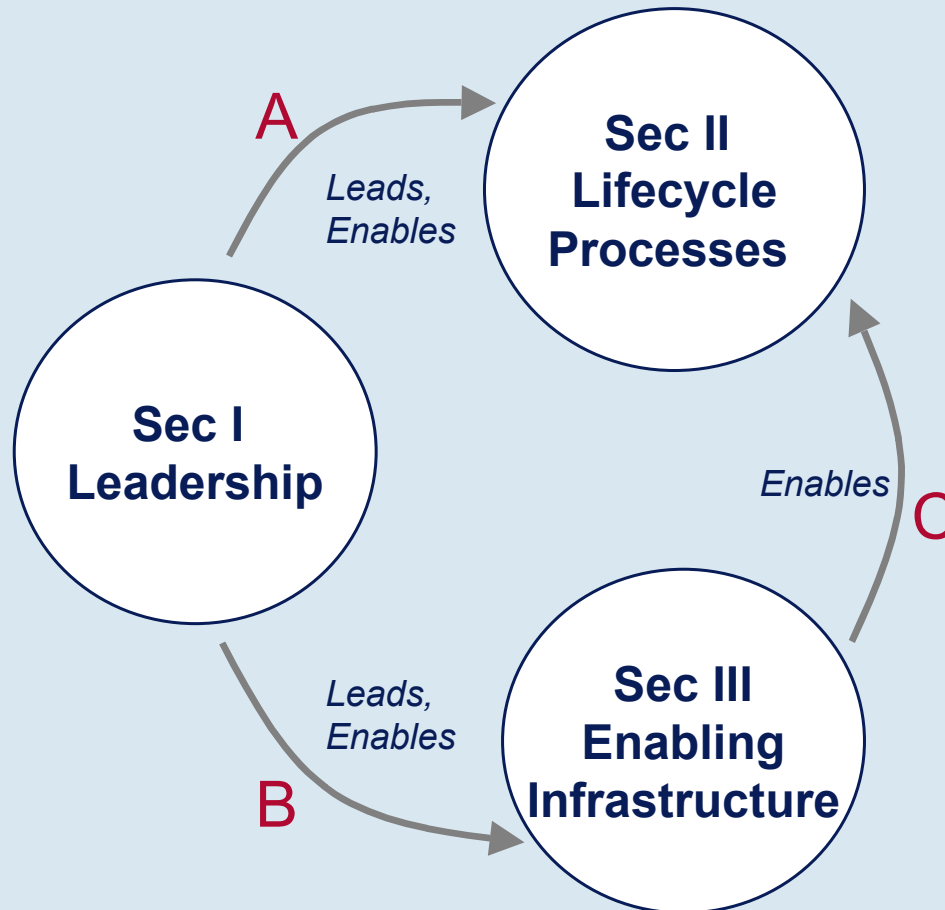
Observations and Insights

- **Opportunities for strategic lean improvement actions surfaced from the assessment**
- **Significant progress in manufacturing or supply chain integration, but are just beginning to address other enterprise processes**
- **Differences in perception were disclosed between management layers**
 - **VP's: "We're highly committed!"**
 - **Director's: "Doesn't look like it to us!"**
- **Lean progress sometimes "plateaued" due to low maturity in Section I (Leadership) and Section III (Enabling Infrastructure)**

Observations and Insights

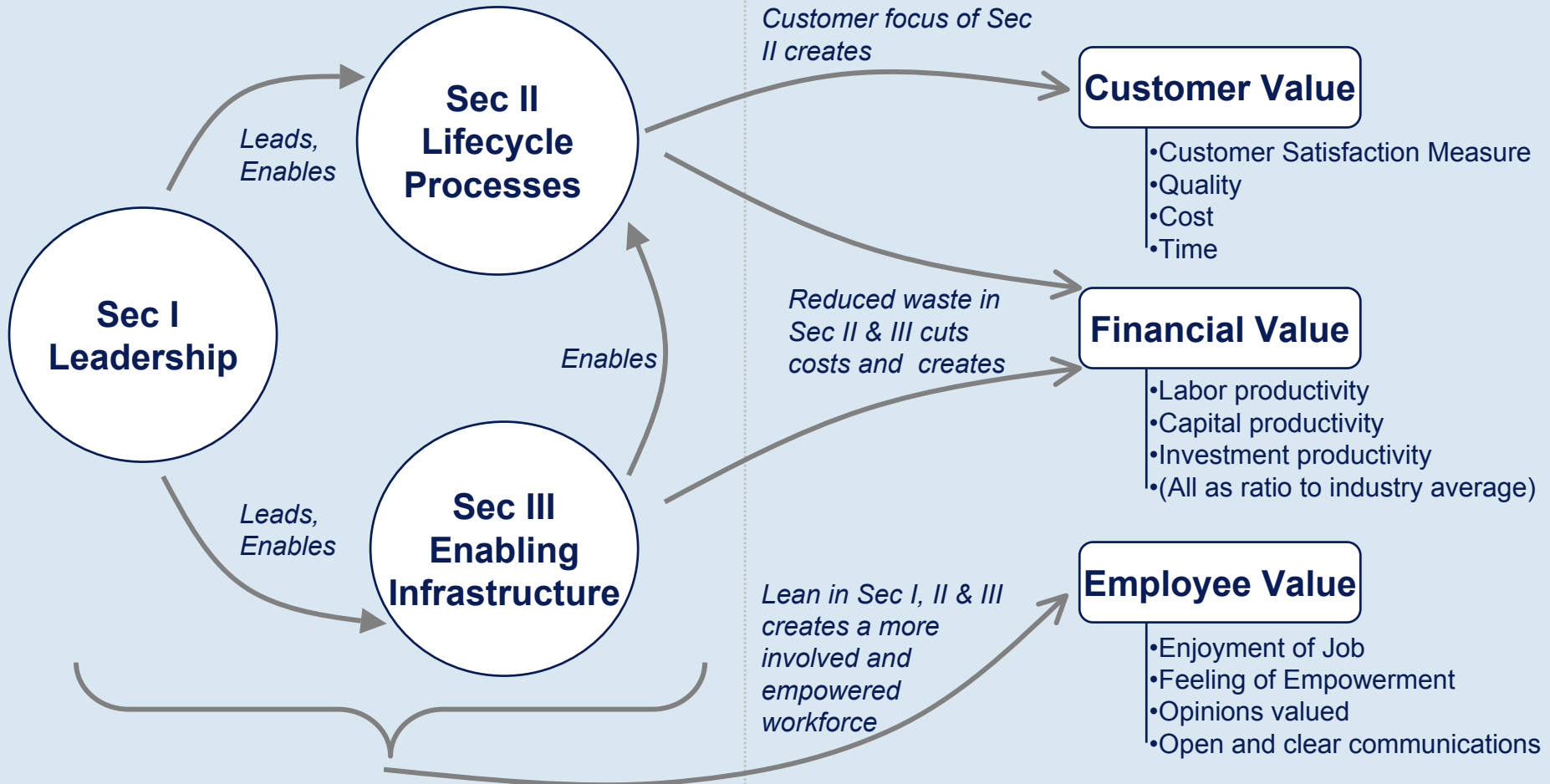
- **Senior executive leadership, commitment, and involvement are critical success factors in enterprise transformation**
- **Variability in scores across enterprise were revealing indicator of executive team communication**
- **Post-assessment discussion of significant value (more than actual scores!)**
- **The transformation is continuous and takes years, not months**
- **A more holistic understanding of the role of leadership, core, and enabling processes in delivering value almost always ensued**

State of Enterprise Leanness (Leading Indicators)

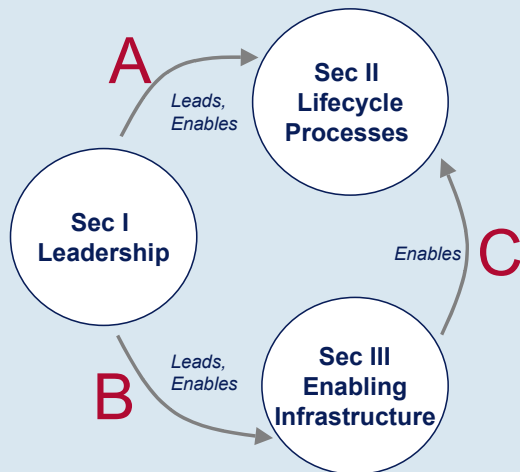


State of Enterprise Leanness (Leading Indicators)

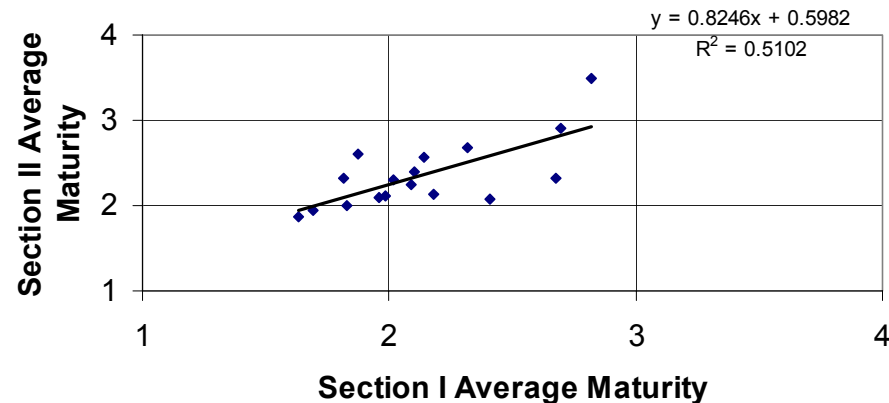
Enterprise Performance Measures (Lagging Indicators)



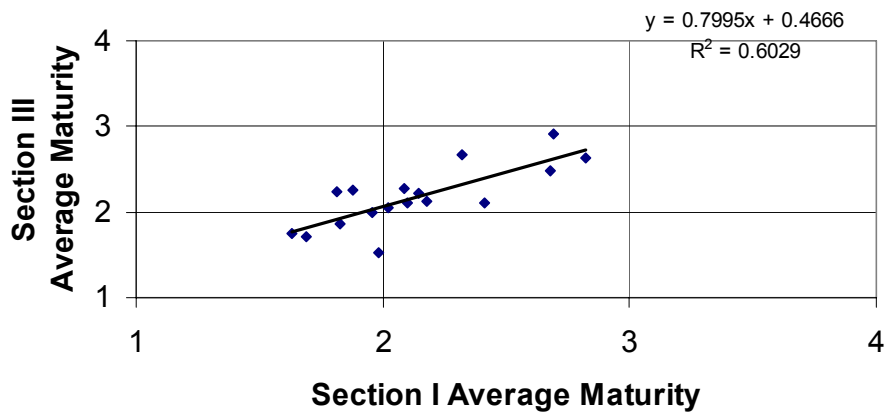
State of Enterprise Leanness (Leading Indicators)



A LESAT Section Maturity Correlation



B LESAT Section Maturity Correlation



C LESAT Section Maturity Correlation

